



The Rifles, LI and KOYLI Regimental
Association
Minden House
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31 May 2022

INVITATION TO MINDEN DAY EVENTS
REUNION FUNCTION - SATURDAY 30 JULY 2022
WREATH-LAYING SERVICE – MONDAY 1 AUGUST 2022

Introduction

1. This invitation is for two separate Minden Day events:
 - a. A social function at the Carleton Community Centre, Pontefract on Saturday 30 July.
 - b. A Wreath-Laying Service at the KOYLI Memorial in Elmfield Park, Doncaster followed by light refreshments in the Comrades Club on Bennetthorpe on Monday 1 August.
2. When you have decided on the events (all, some or none) you wish to attend, **please complete and return the booking proforma at Annex A** by email or post to the Association Secretary at Minden House. Preferred payment is electronically by BACS – address and payment details are at Annex A. Cheques will be accepted although not preferred as we are charged to cash them.
3. Your reply, with payment, should reach Minden House by 1 July 2022. If the events are cancelled payment received through BACS will be refunded by cheque. Any cheques will only be cashed if the event is to go ahead. If the events are cancelled your cheque will not be returned to you but destroyed.

Minden Day Reunion Function – Saturday 30 July 2022

General

4. The Minden Day Reunion function will be held on Saturday 30 July 2022 at the Carleton Community Centre, Pontefract. The venue has excellent access to hotels nearby for those travelling from a distance and who may wish to stay in the area for the Minden Day Wreath Laying Service in Doncaster on 1 August.

Location

5. The venue is the Carleton Grange Community Centre, Carleton Road, Pontefract, WF8 3RJ. There is a cash bar equivalent to pub prices and it has disabled facilities.

Programme

6. The outline programme and timings are:

18.00 Doors and Bar opens

18.30 Official guests arrive

18.45 Parade of Standards, Last Post, and welcome address

19.00 Association photo

19.30 Entertainment Quicksilver

20.00 Hog roast dinner

21.00 Raffle

21.30 Entertainment Quicksilver

22.15 Entertainment Singer

23.45 Bar closes

23.59 Carriages

Official Guests

7. The Mayor and Mayoress of Wakefield MDC, the Wakefield MDC Armed Forces Champion and the CO, RSM, and OC Y Coy 8 Rifles will be invited as official guests.

Parade of Standards

8. Branch Secretaries are asked to confirm with the Association Secretary that their Branch Standard and Standard Bearer will be available. Afterwards the Standards, will be displayed on Colours stands. Standard Bearers are to wear beret and regimental blazer with medals.

Entertainment

9. The Quicksilver Buglers and a singer will provide a mixture of Regimental and musical entertainment.

Catering

10. A hog roast and a vegetarian option will be served followed by a dessert. Anyone with special dietary requirements is asked to include it on the booking form at Annex A.

Raffle

11. A raffle will be held with tickets available during the evening. Each Branch is asked to donate a Raffle prize.

Dress

12. For ladies smart evening wear, for gentlemen collar and tie, regimental blazer (if you have one), no medals, no jeans, or trainers.

Cost and Tickets

13. The cost is £7.50 per person for members and their spouses/partners and £11.00 per person for non-members. Tickets will not be available on the door. The venue has a capacity for 120 people therefore tickets are on a first come first served basis with payment required at the time of booking using the form at Annex A. Tickets will be sent out after 1 July after receipt of payment.

Minden Day Wreath Laying Service – Monday 1 August 2022

General

14. A Wreath Laying Service will be held on Monday 1 August 2022 in Elmfield Park, Doncaster followed by light refreshments in the Comrades Club on Bennetthorpe. See map at Annex B for key locations.

Outline of Events

11.00am - KOYLI Museum open for short guided tours for up to 20 people.

11.30am onwards – gather at the KOYLI Memorial

11.50am - All seated. Official guests arrive.

12.00-12.20pm - Wreath Laying Ceremony

13.00pm – 16.00pm Light Refreshments at the Comrades Club

Guests

15. A small number of Civic, Rifles and Association guests will be invited.

Parking

16. Doncaster Cricket Club have kindly given us permission to use their parking area adjacent to the pitch free of charge between 0900hrs and 1700hrs. Please note the parking area is via and beyond the Doncaster Squash Club and Town Moor Sports Club entrance (see attached map) – **please do not park in the spaces in front of these buildings**. Parking is at your own risk and is provided on a first come first served basis so if it seems full please find alternative parking.

KOYLI Regimental Museum Tours

17. A guided tour of the KOYLI Regimental Museum for up to 20 people will be available at 11.00am. Please indicate your preference at Annex A – priority will be given to those who have yet to visit the Gallery and/or from outside Yorkshire. Confirmation will be issued with the lunch tickets.

Wreath Laying Service

18. The service will be conducted by The Revd Andrew Martlew, TD and will last about 20 minutes. Wreaths will be laid on behalf of the Association and by Civic guests after which personal wreaths may be laid – please advise on your return at Annex A. Wreaths are available from the RBL Poppy Shop [Medium Poppy Wreath | Buy a Poppy | Poppy Shop UK](#)

Light Refreshments and Tickets

19. After the service light refreshments (finger buffet) will be served in the Comrades Club where there is a cash bar and which can hold about 80 people. The cost is £2.50pp for members and their spouse/partners and £5.00pp for non-members. There is no charge for those 'on duty' – buglers, standard bearers, Padre and GD party. Tickets will be sent out after 1 July on receipt of payment.

Depart

20. At 4.00pm buglers will sound to advise everyone that the event is

formally closed and should start to depart. The room is available until 5 pm.

Dress

21. Gentlemen are asked to wear uniform, a suit, or Regimental Blazer. For Ladies "Day Dress" is suitable, hats are not necessary. Decorations and medals should be worn.

Roses

22. It is very much hoped that all those attending will wear white roses to celebrate our Regimental Day, Minden Day, and of course, 'Yorkshire Day'. Attendees are encouraged to make their own arrangements for roses. All buttonholes should be a plain and simple white rose without embellishments, as if "plucked from a hedgerow".

Seating

23. All attendees will be allocated seating at the wreath laying ceremony. There will be reserved seats in the front rows for some of the guests, their hosts and anyone with a role to play in the service.

Disabled Attendees

24. In Elmfield Park an area will be set aside for wheelchair users. The Comrades Club has disabled facilities.

G Whitmore
Chairman

Annex:

A. Minden Day Events 2022 Booking Proforma

Minden Day Events 2022 Booking Proforma

Please insert the details of yourself, your spouse/partner and your guests in the boxes below for the events that you are attending.

Minden Day Reunion Function Carleton Grange Community Centre Pontefract - Saturday 30 July 2022

Title (Mr, Mrs Rank, Retd Rank, etc)	Initials	Last Name	Dietary Requirements	Cost: (£7.50 pp for members etc £11.00 pp for non- members)

Minden Day Wreath Laying Service Elmfield Park Doncaster- followed by Light Refreshments in the Comrades Club – Monday 1 August 2022

Please note light refreshments after the wreath laying is initially limited to two persons – if you wish to bring more guests please contact the Association Secretary after 1 July

Title (Mr, Mrs Rank, Retd Rank, Bugler, Standard Bearer etc)	Initials	Last Name	Light Refreshments	Dietary Requirements	Cost: (£2.50pp for members etc £5.00pp for non- members)
			YES/NO		
			YES/NO		
I wish to lay a wreath			YES/NO		
I/we wish to tour the KOYLI Regimental Museum			YES/NO		
BACS/Cheque Grand Total					
I have made a bank transfer (BACS) payment to: The Kings Own Yorkshire Light Infantry Regimental Sort Code 40-37-04 Account Number 40100005 Important - Please use this identifying Reference: Minden 22 or (delete as appropriate) I enclose a cheque payable to KOYLI Regimental Association					
Signed:				Date:	
Name in Block Capitals:					
Postal Address:					
Email Address:					
Telephone Number:					

Replies by email or post are requested by 1 July. Please email your completed form to yorkshire@the-rifles.co.uk

Posted replies (with cheques if not paying by BACS) should be sent to:
The Rifles, LI and KOYLI Regimental Association Secretary
Minden House
Wakefield Road
PONTEFRACT
WF8 4ES

Minden Day Wreath Laying – Key Locations

